

MLC PTSA
Parent Teacher Student Association!

MLC PTSA's mission is to ensure that any opportunity available through MLC is available to any student at MLC regardless of their family's ability to pay and to develop community. We are stewards of these fundraising dollars and will spend them in a way that benefits the greatest number of students.

October 12, 2017 MLC PTSA Meeting Minutes

- o Welcome & Introductions.
 - o Called to order 3:36 pm, room 204
 - o Reviewed our mission and school's Character Traits.
 - o Present: Melissa Blount, Sommer Stroy, Joelle Graff, Alisa Welch, Angie Garcia, Charlotte MacDonald, John Walrod, Alexa Pearson, Jill Kulas, Carla Peters, Tanya March, Ned Hascall
- o Review of September 2017: Minutes (explanation of publishing process) will email minutes within a week, please review before next meeting. Send corrections within a week.
- o Financial Report
 - o Teacher allocations are \$200 (half of last year). Some teacher names were updated with the new staff names as old staff names were left on original approved budget draft, allocations needed to be adjusted due to their FTE
 - o Total amount raised at auction is \$27,910.68 (not including scooter tickets or mazama tickets, which are currently under "other profits", but will raise the total when added)
 - o Renaissance Faire made a profit of \$1,140. Ask Joelle if you want to see treasurer statement on that.
 - Tanya reminded us that Renn Faire used to be offered during the day, not as a fund raiser. In effort to be inclusive, tickets were sliding scale and nobody was turned away for lack of payment. We'll seek staff opinions and discuss more.
 - o Joelle proposed to keep Scrip account open and just leave enough at any given time for Meryl Cole, the scrip volunteer, to have purchasing power to stock inventory. Excess money from that account will be moved into our Reserve account that will have a balance of \$5000.00 kept in it at any given time per the recommendation of our accountant Mary Franklin.
 - o Capital Fund : it was suggested by Joelle to be added to general fund and account then closed. Suggested action with that money is to make a CONSUMABLE funds line item (as we already have a nonconsumable line item) for teachers to use for consumable supplies (like pens/crayons/paper etc) when their personal discretionary fund has run out. She also suggested we consider communicating better with community about what we raise money for and how we give it back to the school community.
 - Carla moved to close capital account with \$6,500 and move it into the main checking account.
 - Passed with all in favor.
 - The board will continue to discuss what to do with that sum and decide next month.
 - o Audit Completed and in Good Standing Status
- o Committee and Other Reports
 - o Teacher Report/Requests
 - John shared thank you notes from kids for carpet purchased by PTSA. They were very appreciative.
 - Sixth grade teachers are wondering if PTSA could help cover scholarships for 6th grade field trip, which is less than \$200/kid. They will be raising money to cover costs, but hoping that PTSA could help fill the gap if needed so nobody is left behind.

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- It was pointed out that there is a line item for \$10K to cover field trips, activities fees. Only \$2K of it was spent last year. It was confirmed that this can be used for chaperones as well.
- PPS Teachers have been working without a contract for 2 years. They're preparing for a strike in February, with the goal of avoiding it. PTSA members and parents can make their voices heard by contacting the district and urging them to approve the union's requests, which are made with students' best interests in mind.
- Principal's Report
 - Parent Racial Equity group meeting 7th and 13 of november.
 - A symbol will be chosen in time for auction. There will be discussion groups, kids will submit designs, then we'll vote.
 - Heritage tree: working on removal, discussing how it might be used to honor its history in the school/neighborhood.
 - There's been great staff development, all electives teachers are in place, new staff has been great. District Enrollment and Transfer Dept. has us making changes to our application process, and updating website to comply with our "alternative school" status.
- Auction Committee Report
 - Timeline: plan to have all big sponsorships by end of year, and at least 75% jobs filled by end of November. Last year's goal was to change the "feeling" of the auction, build up interest, promote participation, and offer something fun for community to enjoy.
 - Volunteer Needs: a Marketing Specialist. Jill is volunteer coordinator and is creating a sign up.
 - Sliding scale fee \$5-50
 - \$850 has been allocated for auction art seed money.
 - Next meeting at Playdate PDX, after school, 10/20.
- Proposed committees and affinity groups
 - Middle School Parent affinity group
 - High School Parent affinity group. How do we include HS parents more? Help them connect with each other.
 - SpEd group? Request to host here SepTap in Nov
 - POC affinity group? allies too? racial equity.
 - Volunteer Committee Elise Eden Lord might take the lead on volunteer coordination.
 - 50th Anniversary Committee proposed by Alexa, to review history. Alisa agreed to head up. Sept 2018. Mauction will kick off the formation of the committee.
 - Marketing and Communications Committee for events, fundraisers, internal communication. Currently: Jill, Angie, Alisa, Jennifer, Melissa. Summer.
- Unfinished Business
- New Business
 - October/November Events
 - Book Fair still needs more volunteers
 - Info Night 10/18
 - Suggestions for small group topics requested (Alexa will insert survey link in her next email).
 - Tanya will speak about school, building and neighborhood history.

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- Food: Snacks from Trader Joe's or New Seasons need to be procured.
- Pizza Night 10/24 There will be family friendly movies, board games, 5-7:30. Alexa confirmed an administrator will be here. Kids will only be allowed in certain areas. Need volunteers to help with that.
- MLC will be hosting SEPTAP, the Special Education PTA group on 11/29
- PTSA Volunteer Opportunities
 - SCRIP/Gift card sales.
 - Wreath sales: Tanya creating order forms
 - Staff Appreciation Baskets
- Directories
 - Tanya requests motion to approve free directories for all families purchased by PTSA
 - Alisa seconds
 - Approved
- Announcements
 - Passive Fundraising Attempts
 - Amazon Smile account has been updated, is earning money.
 - Fred Meyer Rewards will be up and running soon.
 - Box Tops for Education has a new coordinator: Amber Brunner
 - Restaurant/ dining out fundraisers will be ongoing.
 - Family Nights around Town are in the works.
 - Foundation: Charlotte, Treasurer. KJ chair. This is a learning year, not expecting to raise a large amount this first year back. We need to recruit more members. They are putting together an "Educational Needs" survey for families to help determine what the fundraising goals should be, and how the community would like to see the money used.
 - Upcoming Events:
- **Pizza and Family Night** – October 26th
- **Family Math & Science Night** – February 15th
- **MLC PTSA at the Clothes Closet** – March 8th (needs to be rescheduled)
- **2017 MLC PTSA Auction** – March 10th
- **Renaissance Faire** (school-wide carnival and faire) – May 3rd
- **PTSA Meetings:** 10/12, 11/16, 12/14, 1/11, 2/15, 3/15, 4/12, 5/17